

Proposed Training Programme (For Teachers)

The programme is optional and can be modified and adapted to suit the reality of the school, and the training needs of its members.

- **Aim:** To increase teachers' awareness and understanding of BQA's School Reviews Handbook and to highlight essential elements in evaluating lessons.
- **Target group:** Teachers
- **Duration of the training programme:** Two hours
- **Supporting resources:** Please refer to the QR Code in the table below.
- **Instructions:**
 - Share the School Reviews Framework to be viewed with trainees in advance while informing them to focus on the aspect of Teaching, Learning and Assessment.
 - Set trainees into groups according to their specialization and experience.
 - Check the availability of all the necessary resources.
 - Be aware of the content and modify it according to trainees' needs.
 - Promote trainees' engagement throughout the programme, especially when evaluating lessons.
 - Present groups' findings and provide feedback for each activity.
 - Encourage trainees to access to the BQA's digital platforms for more information and training material.

Proposed Training Programme

Session	Time
Introduction	5 minutes
Introduction to School Reviews Framework, related activities	45 minutes
Break	15 minutes
Essential Elements in Evaluating Lessons	40 minutes
Questions and Closure	15 minutes

Recourses

Training Recourses	<ul style="list-style-type: none"> – Presentation Slides here – Activities and worksheets – Schools Reviews Framework , Self EvaluationForm (SEF) 	
Supporting resources	School Reviews Framework	
Preparations and Equipment	The Venue	The training venue is divided into smallgroups
	Supporting Technologies	<ul style="list-style-type: none"> – Laptop – Data Show Device – Speakers
	Stationery	<ul style="list-style-type: none"> – Pens – Group worksheets – Sticky notes

